

# PHS Tutoring Club

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## Tutor Information Packet

**Thank you for your interest in being a tutor for the PHS Tutoring Program!** This packet explains the requirements of a peer tutor. The following pages are your tutor application form and teacher recommendation form.

### Requirements

- Maintain an unweighted 3.0 GPA
- Demonstrate good character
- Receive an “A” (90% or greater) in each course you will tutor
- Teacher recommendation
- Club Dues - \$15 cash/check

*If you do not meet these requirements but feel qualified to tutor a particular course, your application will be considered on an individual basis.*

### Program Overview

Students who request tutoring (tutees) will write sign in through a Google Doc. The tutoring committee will match these students with tutors and provide a date to meet in the Media Center. This semester, all tutoring sessions will be one-on-one and will take place in the Media Center before or after school or during X-Block. Tutors and tutees will sign a tutoring completion sheet at the end of each session.

### Service Hours

Tutors will have the opportunity to earn service hours in Interact Club, National English Honor Society, National Science Honor Society, and other clubs through the Peer Tutoring Program. The tutoring committee will provide a sheet that will be signed by both the tutor and the tutee at the end of each tutoring session for verification of hours. This form will be verified by Mrs. Zonin at the end of the semester.

### Questions

If you have any questions, please contact the Media Center or [PopeTutoringClub@gmail.com](mailto:PopeTutoringClub@gmail.com)

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## Tutor Application

*Please provide your contact information.*

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

*Place a check next to each subject you would like to tutor. Then, write the specific names of the courses in each subject you have completed and would like to tutor.*

Math: \_\_\_\_\_

\_\_\_\_\_

English: \_\_\_\_\_

\_\_\_\_\_

Science: \_\_\_\_\_

\_\_\_\_\_

History: \_\_\_\_\_

\_\_\_\_\_

Second Language: \_\_\_\_\_

\_\_\_\_\_

Elective/Other: \_\_\_\_\_

\_\_\_\_\_

*Please initial next to each statement.*

\_\_\_\_\_ I understand the minimum requirements of the Pope Peer Tutoring Program.

\_\_\_\_\_ I have included cash or check (made out to Pope High School) for \$15 to cover the club dues. T-Shirt Size: S M L XL XXL

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*You will need a teacher recommendation before you can begin tutoring. Please give the attached form to the teacher who instructed you in each tutoring subject. Teachers will complete the form and deliver it to Mrs. Zonin's mailbox. You will turn in your application to Mrs. Zonin in the Media Center.*

# PHS Tutoring Club

## Teacher Recommendation

Student Name: \_\_\_\_\_

*This form is a recommendation for the above student to be a tutor in the Pope Tutoring Club. Please complete this recommendation honestly and provide all information you feel would be helpful for the tutoring committee to know about the student.*

Teacher Name: \_\_\_\_\_

Subject(s) Taught to Student: \_\_\_\_\_

*Please rank the student in the following categories by marking the appropriate boxes.*

Category	Not Qualified	Poorly Qualified	Somewhat Qualified	Well Qualified	Highly Qualified
Academics					
Character					
Skill in Content Area					
Communication					
Leadership					
Work Ethic					

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please put the completed form in Mrs. Zonin's mailbox.**

Student Name: \_\_\_\_\_

*This form is a recommendation for the above student to be a tutor in the Pope Tutoring Club. Please complete this recommendation honestly and provide all information you feel would be helpful for the tutoring committee to know about the student.*

Teacher Name: \_\_\_\_\_

Subject(s) Taught to Student: \_\_\_\_\_

*Please rank the student in the following categories by marking the appropriate boxes.*

Category	Not Qualified	Poorly Qualified	Somewhat Qualified	Well Qualified	Highly Qualified
Academics					
Character					
Skill in Content Area					
Communication					
Leadership					
Work Ethic					

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please put the completed form in Mrs. Zonin's mailbox.**